

I hereby certify that the following Agenda was posted at least 72 hours prior to the time of the Board Meeting so noticed below, at the usual agenda posting location of the South Orange County Wastewater Authority [SOCWA] and at www.socwa.com.

  
Betty Burnett, General Manager  
SOCWA and the Board of Directors thereof

# REVISED

## AGENDA

### SPECIAL MEETING OF THE SOUTH ORANGE COUNTY WASTEWATER AUTHORITY BOARD OF DIRECTORS

Wednesday, August 31, 2016  
2:00 p.m.

THE BOARD OF DIRECTORS MEETING ROOM IS WHEELCHAIR ACCESSIBLE. IF YOU REQUIRE ANY SPECIAL DISABILITY RELATED ACCOMMODATIONS (I.E. ACCESS TO AN AMPLIFIED SOUND SYSTEM, ETC.), PLEASE CONTACT THE SOUTH ORANGE COUNTY WASTEWATER AUTHORITY'S SECRETARY'S OFFICE AT 949-234-5421 AT LEAST SEVENTY-TWO (72) HOURS PRIOR TO THE SCHEDULED MEETING. THIS AGENDA CAN BE OBTAINED IN ALTERNATE FORMAT UPON WRITTEN REQUEST TO THE SOUTH ORANGE COUNTY WASTEWATER AUTHORITY SECRETARY AT LEAST SEVENTY-TWO (72) HOURS PRIOR TO THE SCHEDULED MEETING.

AGENDA ATTACHMENTS AND OTHER WRITINGS THAT ARE DISCLOSABLE PUBLIC RECORDS DISTRIBUTED TO ALL, OR A MAJORITY OF, THE MEMBERS OF THE SOUTH ORANGE COUNTY WASTEWATER AUTHORITY BOARD OF DIRECTORS IN CONNECTION WITH A MATTER SUBJECT TO DISCUSSION OR CONSIDERATION AT AN OPEN MEETING OF THE BOARD OF DIRECTORS ARE AVAILABLE FOR PUBLIC INSPECTION IN THE AUTHORITY OFFICE, 34156 DEL OBISPO STREET, DANA POINT, CA ("AUTHORITY OFFICE"). IF SUCH WRITINGS ARE DISTRIBUTED TO MEMBERS OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THE MEETING, THEY WILL BE AVAILABLE IN THE RECEPTION AREA OF THE AUTHORITY OFFICE AT THE SAME TIME AS THEY ARE DISTRIBUTED TO THE BOARD OF DIRECTORS, EXCEPT THAT, IF SUCH WRITINGS ARE DISTRIBUTED IMMEDIATELY PRIOR TO, OR DURING, THE MEETING, THEY WILL BE AVAILABLE IN THE BOARD OF DIRECTORS MEETING ROOM.

- 1. CALL MEETING TO ORDER
- 2. PLEDGE OF ALLEGIANCE
- 3. ORAL COMMUNICATIONS

A. Members of the public may address the Board regarding an item on the agenda or may reserve this opportunity during the meeting at the time item is discussed by the Board. There will be a three-minute limit for public comments.

- 4. CONSENT CALENDAR

A. Minutes of Board of Directors Meeting August 4, 2016.....1

ACTION: The Board will be requested to approve subject Minutes.

B. Minutes of Board of Directors Meeting June 28, 2016.....6

ACTION: The Board will be requested to approve subject Minutes.

C. Minutes of Engineering Committee June 9, 2016.....9

ACTION: The Board will be requested to approve subject Minutes.

D. Approval of Financial Matters.....16

ACTION: The Board will be requested to approve financial summaries for June 2016.

FISCAL IMPACT: Please refer to staff report.

a) Summary of Disbursements – Exhibit A.....17
b) Schedule of Funds Available for Reinvestment – Exhibit B.....18
c) Schedule of Cash and Investments – Exhibit C.....19
d) Capital Schedule – Exhibit D.....20
Capital Projects Graph – Exhibit D1.....21
e) Budget vs. Actual Expenses:
Operations and Environmental Summary – Exhibit E1.....22
Residual Engineering, after transfer to Capital – Exhibit E2.....24
Administration and Other Consolidated Expenses – Exhibit E3.....25
Information Technology (IT) Exhibit E4.....26

E. Operations Reports.....27
1) Monthly Operational Report – July 2016.....29
2) Ocean Outfall Discharges by Agency.....36
3) Beach/Ocean Monitoring Report.....38
4) Recycled Water Report.....59
5) Pretreatment Report.....63

ACTION: The Board will be requested to receive and file subject reports.

FISCAL IMPACT: None.

F. Capital Improvement Program Status Report.....66

ACTION: The Board will be requested to receive and file subject reports.

FISCAL IMPACT: None.

Project Committee No. 2

G. Change Order – Gateway Pacific Construction Contract [PC2].....79

ACTION: The Board will be requested to approve Change Order 32 to the construction contract with Gateway Pacific for the J.B. Latham Treatment Plant facility Improvements Packages ‘A’ and ‘C’ Project.

FISCAL IMPACT: Refer to staff report.

Project Committee No. 3A

H. Change Order – SS Mechanical Construction Contract [PC3A].....83

ACTION: The Board will be requested to approve Change Orders 10 and 11 to the construction contract with SS Mechanical for the Plant 3A Miscellaneous Improvements 2015 Project.

FISCAL IMPACT: Refer to staff report.

Project Committee No. 17

- I. Change Order – Pacific Hydrotech Construction Contract [PC17].....86  
 ACTION: The Board will be requested to approve Change Orders 4 and 5 to the construction contract with Pacific Hydrotech for the Regional Treatment Plant Cogeneration and Switchgear Upgrade Project.

FISCAL IMPACT: Refer to staff report.

5. ENGINEERING MATTERS

- A. Award of Contract – V & A Consulting Engineers [PC15].....89

ACTION: The Board will be requested to approve the award of engineering services contract to V & A Consulting Engineers at a fee of \$83,893.

FISCAL IMPACT: Refer to staff report.

- B. Award of Contract – V & A Consulting Engineers [PC17].....94

ACTION: The Board will be requested to approve the award of engineering services contract to V & A Consulting Engineers at a fee of \$118,517.

FISCAL IMPACT: Refer to staff report.

- C. Award of Contract – Pacific Hydrotech [PC17].....99

ACTION: The Board will be requested to the award of construction contract to Pacific Hydrotech at a price of \$1,451,200.

FISCAL IMPACT: Refer to staff report.

6. GENERAL MANAGER’S REPORT

- A. Letter of Support for Arundo Eradication Project.....108

ACTION: The Board will be requested to receive and file letter of support for the Arundo Eradication Project

FISCAL IMPACT: Refer to staff report.

- B. Employee Suggestion Award Program.....111

ACTION: The Evaluation Committee and Personnel Department recommends that the Board of Directors approve the maximum award amount of \$1,000 in accordance with the Employee Suggestion Award Program. The General Manager seeks the concurrence of the Board in issuing the \$1000 award in recognition of this successful project.

FISCAL IMPACT: Refer to staff report.

- C. SOCWA’s Management Discussion and Analysis of FY 2015-16.....120

ACTION: The Board will be requested receive and file as information item only.

FISCAL IMPACT: Refer to staff report.

- D. Selection of Real Estate Valuation Firm.....123

ACTION: The Board will be requested receive and file as information item only.

FISCAL IMPACT: Refer to staff report.

E. General Manager's Status Report.....125

ACTION: The Board will review the General Manager's Status Report:

- Board Questions
- Receive and file

FISCAL IMPACT: Refer to staff report.

7. CLOSED SESSION

A. Closed Session will be conducted under Government Code Section 54956.9 for the following purpose:

POTENTIAL LITIGATION – IN 1 MATTER

Pursuant to Government Code Section 54956.9 a Closed Session will be conducted to confer with legal counsel RE: potential litigation in 1 matter.

8. OTHER MATTERS

A. Open discussion or items received too late to be agendized.

NOTE: Determine the need to take action on the following item(s) introduced by the General Manager which arose subsequent to the agenda being posted. [Adoption of this action requires a two-thirds vote of the Board, or if less than two thirds are present a unanimous vote.]

9. ADJOURNMENT

NOTE - THE NEXT REGULAR SOCWA BOARD MEETING WILL BE HELD AT 8:30 A.M. ON OCTOBER 6, 2016