

**NOTICE OF SPECIAL MEETING
OF THE
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY
BOARD OF DIRECTORS
BUDGET WORKSHOP**

May 24, 2017

11:00 a.m.

NOTICE IS HEREBY GIVEN that a Special Meeting of the South Orange County Wastewater Authority (SOCWA) Budget Workshop has called by the Chairman to be held on **Wednesday, May 24, 2017, at 11:00 a.m.** at the SOCWA Administrative Office located at 34156 Del Obispo Street, Dana Point, California.

THE SOCWA MEETING ROOM IS WHEELCHAIR ACCESSIBLE. IF YOU REQUIRE ANY SPECIAL DISABILITY RELATED ACCOMMODATIONS (I.E., ACCESS TO AN AMPLIFIED SOUND SYSTEM, ETC.) PLEASE CONTACT THE SOUTH ORANGE COUNTY WASTEWATER AUTHORITY SECRETARY'S OFFICE AT (949) 234-5421 AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING. THIS AGENDA CAN BE OBTAINED IN ALTERNATE FORMAT UPON WRITTEN REQUEST TO THE SOUTH ORANGE COUNTY WASTEWATER AUTHORITY'S SECRETARY AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING.

AGENDA EXHIBITS AND OTHER WRITINGS THAT ARE DISCLOSABLE PUBLIC RECORDS DISTRIBUTED TO ALL, OR A MAJORITY OF, THE MEMBERS OF THE SOUTH ORANGE COUNTY WASTEWATER AUTHORITY BUDGET WORKSHOP IN CONNECTION WITH A MATTER SUBJECT TO DISCUSSION OR CONSIDERATION AT AN OPEN MEETING OF THE BUDGET WORKSHOP ARE AVAILABLE FOR PUBLIC INSPECTION IN THE AUTHORITY OFFICE, 34156 DEL OBISPO STREET, DANA POINT, CA ("AUTHORITY OFFICE"). IF SUCH WRITINGS ARE DISTRIBUTED TO MEMBERS OF THE BUDGET WORKSHOP LESS THAN TWENTY-FOUR (24) PRIOR TO THE MEETING, THEY WILL BE AVAILABLE IN THE RECEPTION AREA OF THE AUTHORITY OFFICE AT THE SAME TIME AS THEY ARE DISTRIBUTED TO THE BUDGET WORKSHOP MEMBERS, EXCEPT THAT, IF SUCH WRITINGS ARE DISTRIBUTED IMMEDIATELY PRIOR TO, OR DURING, THE MEETING, THEY WILL BE AVAILABLE IN THE BUDGET WORKSHOP MEETING ROOM.

AGENDA

- 1. Call Meeting to Order**
- 2. Public Comments**

THOSE WISHING TO ADDRESS THE BUDGET WORKSHOP ON ANY ITEM LISTED ON THE AGENDA SHOULD SUBMIT A "REQUEST TO BE HEARD" FORM TO THE CLERK OF THE BOARD BEFORE THE PRESIDING OFFICER ANNOUNCES THAT AGENDA ITEM. YOUR NAME WILL BE CALLED TO SPEAK AT THAT TIME.

3. Budget Q&A

- a. Review of Questions/Responses – See attached.
- b. Board Comments and Questions (Please bring your draft budget)
- c. Review of Budget Document Revisions to Date

Recommendation: Board of Directors directs staff to prepare the agenda & items for consideration of the draft budget adoption with revisions at the June 1, 2017 Board meeting.

4. Update on Cash Reconciliation

- a. Staff Information and Update
- b. Update on presentation of Michael Zizzi, Leaf and Cole, provided at the May 22, 2017 Finance Committee meeting and recommendations
- c. Report on Finance Committee recommendations to the Board

Recommendation: Receive and File Information. Board of Directors discussion and direction.

5. Draft Policy Addressing the Application of the SOCWA Joint Powers Agreement for Distribution of the Costs to Member Agencies

- a. Staff Information
- b. Report on Finance Committee Comments and Recommendations
- c. Comment period open to June 5, 2017

Recommendation: Receive and File Information. Board of Directors discussion and direction.

6. Audit Update

- a. Schedule for Finance Committee review in June, 2017
- b. Schedule for Board review in June, 2017 – Please bring your calendars

7. Conference with SOCWA Labor Negotiator – Closed Session

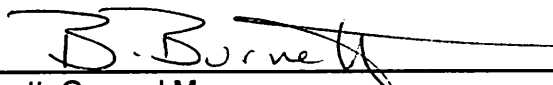
- c. In Preparation for 2017 Employee MOU Renewal a Closed Session will be conducted in accordance with Government Code Section 54957.6.

Conference with SOCWA Negotiator - Betty Burnett, GM
Employee Organization – SOCWA Employee Association

I hereby certify that the foregoing Notice was personally emailed or mailed to each member of the SOCWA Board at least 24 hours prior to the scheduled time of the Special Meeting referred to above.

I hereby certify that the foregoing Notice was posted at least 24 hours prior to the time of the above-referenced 2nd Budget Workshop at the usual agenda posting location of the South Orange County Wastewater Authority and at www.socwa.com.

Dated this 19th day of May 2017.



Betty Burnett, General Manager
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY