

I hereby certify that the following Agenda was posted at least 72 hours prior to the time of the Board Meeting so noticed below, at the usual agenda posting location of the South Orange County Wastewater Authority [SOCWA] and at www.socwa.com.


Betty Burnett, General Manager
SOCWA and the Board of Directors thereof

Revised - AGENDA

Regular Meeting of The
South Orange County Wastewater Authority
Board of Directors

Thursday, February 1, 2018
8:30 a.m.

THE BOARD OF DIRECTORS MEETING ROOM IS WHEELCHAIR ACCESSIBLE. IF YOU REQUIRE ANY SPECIAL DISABILITY RELATED ACCOMMODATIONS (I.E. ACCESS TO AN AMPLIFIED SOUND SYSTEM, ETC.), PLEASE CONTACT THE SOUTH ORANGE COUNTY WASTEWATER AUTHORITY’S SECRETARY’S OFFICE AT 949-234-5421 AT LEAST SEVENTY-TWO (72) HOURS PRIOR TO THE SCHEDULED MEETING. THIS AGENDA CAN BE OBTAINED IN ALTERNATE FORMAT UPON WRITTEN REQUEST TO THE SOUTH ORANGE COUNTY WASTEWATER AUTHORITY SECRETARY AT LEAST SEVENTY-TWO (72) HOURS PRIOR TO THE SCHEDULED MEETING.

AGENDA ATTACHMENTS AND OTHER WRITINGS THAT ARE DISCLOSABLE PUBLIC RECORDS DISTRIBUTED TO ALL, OR A MAJORITY OF, THE MEMBERS OF THE SOUTH ORANGE COUNTY WASTEWATER AUTHORITY BOARD OF DIRECTORS IN CONNECTION WITH A MATTER SUBJECT TO DISCUSSION OR CONSIDERATION AT AN OPEN MEETING OF THE BOARD OF DIRECTORS ARE AVAILABLE FOR PUBLIC INSPECTION IN THE AUTHORITY OFFICE, 34156 DEL OBISPO STREET, DANA POINT, CA (“AUTHORITY OFFICE”). IF SUCH WRITINGS ARE DISTRIBUTED TO MEMBERS OF THE BOARD OF DIRECTORS LESS THAN 72 HOURS PRIOR TO THE MEETING, THEY WILL BE AVAILABLE IN THE RECEPTION AREA OF THE AUTHORITY OFFICE AT THE SAME TIME AS THEY ARE DISTRIBUTED TO THE BOARD OF DIRECTORS, EXCEPT THAT, IF SUCH WRITINGS ARE DISTRIBUTED IMMEDIATELY PRIOR TO, OR DURING, THE MEETING, THEY WILL BE AVAILABLE IN THE BOARD OF DIRECTORS MEETING ROOM.

1. CALL MEETING TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ORAL COMMUNICATIONS

A. Members of the public may address the board regarding an item on the agenda or may reserve this opportunity during the meeting at the time item is discussed by the board. There will be a three-minute limit for public comments.

4. CONSENT CALENDAR

A. Approval of Minutes

Engineering Committee July 13, 2017	1
Engineering Committee August 10, 2017.....	6
Engineering Committee November 9, 2017	10
Engineering Committee December 14, 2017	14

ACTION The Board will be requested to approve subject Minutes.

B. Financial Matters

Summary of Disbursements for December 2016 – Exhibit A20
 Schedule of Funds Available for Reinvestment – Exhibit B21
 Schedule of Cash and Investments – Exhibit C22
 Capital Projects Summary – Exhibit D23
 Capital Projects Budget vs. Actual Graph – Exhibit D124
 Operations/Maintenance & Environmental Safety Costs – Exhibit E125
 Engineering Budget vs. Actual Comparison – Exhibit E2.....35
 Administration Budget vs. Actual Comparison – Exhibit E336
 Information Technology (IT) Budget vs. Actual Comparison – Exhibit E4.....37

ACTION The Board will be requested to receive and file subject reports.

C. Operational Reports

Monthly Operations Report – December 201740
 Ocean Outfall Discharges by Agency.....50
 Quarterly Report on Key Operation Expenses52
 Beach/Ocean Monitoring Report61
 Recycled Water Report82
 Pretreatment Report.....86

ACTION The Board will be requested to receive and file subject reports.

D. Capital Improvement Program

Capital Improvement Status Reports89

ACTION The Board will be requested to receive and file subject reports.

E. Project Committee No. 15

1) Change Order – Olsson Construction, Coastal Treatment Plant [PC15]105

ACTION The **PC15** Board is requested to approve Change Orders 4, 5, 6 and 7 to the construction contract with Olsson Construction of the Coastal Treatment Plant Miscellaneous Improvements 2017 Project.

F. Project Committee No. 17

2) Change Order – Pacific Hydrotech, Regional Treatment Plant [PC17].....110

ACTION The PC17 Board is requested to approve Change Orders 15 through 20 to the construction contract with Pacific Hydrotech for the Regional Treatment Plant Cogeneration and Switchgear Upgrade Project.

5. ENGINEERING MATTERS

A. Award of Engineering Services Contract to Lee & Ro [PC17] 114

ACTION The Board will be requested to approve the engineering services contract to Lee & Ro at a fee of \$258,344.

B. CIP Process – Staff Presentation.....

ACTION Information Item – Board Review and comment.

6. GENERAL MANAGER’S REPORTS

A. Service Contract Award – BioSpark Clean Energy, LLC..... 119

ACTION The Board will be requested to award the Biogas cleaning system service contract with BioSpark Clean energy, LLC., with the following terms and conditions: two (2) year term, first year annual contract costs shall not to exceed \$81,240, and increase of contract prices for the second year shall be based on the CPI (consumer price index) for Los Angeles/Orange County area.

B. RFP for General Counsel Legal Services 121

ACTION The Board will be requested to review Draft RFP and provide staff with comments.

C. General Manager’s Status Report..... 130

ACTION The Board will review the General Manager’s Status Report:

- Board Questions
- Receive and file

7. CLOSED SESSION

A. A Closed Session will be conducted for the following matter:

Pursuant to Government Code Section 54957(b)(1)

Evaluation of Public Employee - Title: General Manager

8. OTHER MATTERS

- A. Board Chair comments on open items.
- B. General Manager comments on open items – discussion of schedule for input from SOCWA member agencies on pending items.
- C. Open discussion or items received too late to be agendized

Note: Determine the need to take action on the following item(s) introduced by the General Manager which arose subsequent to the agenda being posted.

[Adoption of this action requires a two-thirds vote of the Board, or if less than two-thirds are present an unanimous vote.]

9. ADJOURNMENT

THE NEXT REGULAR SOCWA BOARD MEETING WILL HELD ON
MARCH 1, 2018 AT 8:30 A.M.