

**NOTICE OF SPECIAL MEETING
OF THE
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY
PROJECT COMMITTEE NO. 15**

**January 16, 2020
10:00 a.m.
(or immediately following the Engineering Committee Meeting)**

NOTICE IS HEREBY GIVEN that a Special Meeting of the South Orange County Wastewater Authority (SOCWA) Project Committee No. 15 has been called by the Chairman of PC-15 Committee to be held on **January 16, 2020, at 10:00 a.m. (or immediately following the Engineering Committee Meeting)** at the SOCWA Administrative Office located at 34156 Del Obispo Street, Dana Point, California.

THE MEETING ROOM IS WHEELCHAIR ACCESSIBLE. IF YOU REQUIRE ANY SPECIAL DISABILITY RELATED ACCOMMODATIONS (I.E., ACCESS TO AN AMPLIFIED SOUND SYSTEM, ETC.) PLEASE CONTACT THE SOUTH ORANGE COUNTY WASTEWATER AUTHORITY SECRETARY'S OFFICE AT (949) 234-5452 AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING. THIS AGENDA CAN BE OBTAINED IN ALTERNATE FORMAT UPON WRITTEN REQUEST TO THE SOUTH ORANGE COUNTY WASTEWATER AUTHORITY'S SECRETARY AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING.

AGENDA EXHIBITS AND OTHER WRITINGS THAT ARE DISCLOSABLE PUBLIC RECORDS DISTRIBUTED TO ALL, OR A MAJORITY OF, THE MEMBERS OF THE SOUTH ORANGE COUNTY WASTEWATER AUTHORITY PROJECT COMMITTEE NO. 15 IN CONNECTION WITH A MATTER SUBJECT TO DISCUSSION OR CONSIDERATION AT AN OPEN MEETING OF THE PROJECT COMMITTEE NO. 15 ARE AVAILABLE FOR PUBLIC INSPECTION AT THE LOCATION OF THE MEETING. IF SUCH WRITINGS ARE DISTRIBUTED TO MEMBERS OF THE PROJECT COMMITTEE NO. 15 LESS THAN TWENTY-FOUR (24) PRIOR TO THE MEETING, THEY WILL BE AVAILABLE AT THE LOCATION OF THE MEETING AT THE SAME TIME AS THEY ARE DISTRIBUTED TO THE PROJECT COMMITTEE NO. 15 MEMBERS, EXCEPT THAT, IF SUCH WRITINGS ARE DISTRIBUTED IMMEDIATELY PRIOR TO, OR DURING, THE MEETING, THEY WILL BE AVAILABLE IN THE PROJECT COMMITTEE NO. 15 MEETING AT THE LOCATION OF THE MEETING.

AGENDA

- 1. Call Meeting to Order**
- 2. Public Comments**

*THOSE WISHING TO ADDRESS THE **PROJECT COMMITTEE NO. 15** ON ANY ITEM LISTED ON THE AGENDA SHOULD SUBMIT A "REQUEST TO BE HEARD" FORM TO THE CLERK OF THE BOARD BEFORE THE PRESIDING OFFICER ANNOUNCES THAT AGENDA ITEM. YOUR NAME WILL BE CALLED TO SPEAK AT THAT TIME.*

3. **Approval of Minutes**

- a) Engineering Committee Meeting Minutes of November 14, 2019

Recommendation:

Staff recommends the PC-15 Committee to approve minutes as submitted.

4. **Review of Current Construction of the Facilities Improvements Project**

Recommended Action:

Open discussion and direction

5. **Proposed Additional Scope of Work for Hazen & Sayer to Consider Various Alternatives for the Coastal Treatment Plant**

Recommended Action:

Open discussion and direction

6. **Status of the Sludge Force Main Project**

Recommended Action:

Information Item

7. **Status of Aeration System Improvements**

Recommended Action:

Information Item

8. **Adjournment**

I hereby certify that the foregoing Notice was personally emailed or mailed to each member of the SOCWA Project Committee No. 15 at least 24 hours prior to the scheduled time of the Special Meeting referred to above.

I hereby certify that the foregoing Notice was posted at least 24 hours prior to the time of the above-referenced Project Committee No. 15 meeting at the usual agenda posting location of the South Orange County Wastewater Authority and at www.socwa.com.

Dated this 13th day of January 2020.



Betty C. Burnett, General Manager/Secretary
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY

**MINUTES OF SPECIAL MEETING
OF THE
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY**

DRAFT

Project Committee No. 15

November 14, 2019

The Special Meeting of the South Orange County Wastewater Authority (SOCWA) Project Committee No. 15 was held on November 14, 2019, at 10:00 a.m. at their Administrative Offices located at 34156 Del Obispo Street, Dana Point, California. The following members of Project Committee No. 15 were present:

MIKE DUNBAR	Emerald Bay Service District
DENNIS ERDMAN	South Coast Water District
MATT COLLINGS	Moulton Niguel Water District
DAVID SHISSLER	City of Laguna Beach

Staff present:

BETTY BURNETT	General Manager
JASON MANNING	Director of Engineering
JIM BURROR	Director of Operations
AMBER BAYLOR	Director of Environmental Compliance
RONI YOUNG	Associate Engineer
JEANETTE COTINOLA	Procurement/Contracts Administrator
DANITA HIRSH	Administrative Assistant

Also Present:

RICK SHINTAKU	South Coast Water District
JOE MCDIVITT	South Coast Water District
GREG PENNINGTON	South Coast Water District
ROD WOODS	Moulton Niguel Water District

1. Call Meeting to Order

Chairperson Dunbar called the meeting to order at 10:06 a.m.

2. Public Comments

None

3. Discussion of Facility Alternatives for Future Treatment

Ms. Burnett noted there were items needed to be addressed regarding the Aeration System and whether the Committee would like to move forward with the Force Main Project. She stated the Mr. Mason would be providing information that came out of the Engineering Committee meeting discussions on the Innovative Biosolids responses that required direction from the PC-15 Members.

Mr. Manning provided a presentation on the PC-15 Capital Improvements Program refreshing the Committee on the 10-year plan that included the current fiscal year. Mr. Mannings presentation covered SOCWA's 10-year plan, Aeration and MBR Project, and the Innovative Biosolids Project. An open discussion ensued.

ACTION

The PC-15 Committee conceded to inviting Hazen Sawyer to the next PC-15 Committee meeting to discuss the scope of work on providing a facility feasibility report on the Coastal Treatment Plant.

4. Aliso Creek Watershed Group Meeting Update

Ms. Burnett briefed the Committee on the discussions that had been ongoing at the Aliso Creek Watershed Meetings. She noted SOCWA's level of participation had been to have someone from senior staff attend the meetings and inform the group that SOCWA's interests are to maintain and take care of the facilities infrastructure. An open discussion ensued.

This was an information item; no action was taken.

5. Update on Coastal Treatment Plant Existing Construction

Mr. Manning stated there were no major updates on the construction projects at the Coastal Treatment Plant. He noted the contractor had begun mobilization, potholing and setting up the site. He stated next they'll begin setting up temporary power and working in the basins. However, nothing major to report to date.

This was an information item; no action was taken

6. Adjournment

There being no further business, Chairperson Dunbar adjourned the meeting at 12:04 p.m.

I HEREBY CERTIFY that the foregoing Minutes are a true and accurate copy of the Minutes of the Special Meeting of the South Orange County Wastewater Authority Project Committee No. 15 of November 14, 2019 and approved by the Project Committee No. 15 and received and filed by the Board of Directors of the South Orange County Wastewater Authority.

Betty C. Burnett, General Manager / Secretary
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY