

# **SOCWA Vendor and Procurement Summary Presentation October 2021**



# Vendors by General Type

- ▶ Previously Board awarded/authorized contracts and services (ongoing)
- ▶ OEM authorized vendor/service provider (sole or single source suppliers)
- ▶ Laboratory equipment, supplies, and services and environmental consulting services
- ▶ Regulatory agencies (fees)
- ▶ Utility service providers
- ▶ Financial consulting and services
- ▶ IT/SCADA Equipment, Supplies, and Services

# Vendors by General Type (cont'd)

- ▶ Admin Services and Support
- ▶ Legal Services and Support
- ▶ Construction Contractors (includes emergency)
- ▶ Specialty Bidding Contractors and/or Other Bidding Service Providers
- ▶ Other Bidding Suppliers
- ▶ Multiple vendors used with similar services and/or emergency support (open POs)

# Vendors by General Type (cont'd)

- ▶ Single vendor supplier (under \$50k to date)
- ▶ Engineering Consulting and Engineering Services
- ▶ Memberships (Budget Schedules)
- ▶ Online Catalog vendors
- ▶ Warehouse Stores

# Procurement Processes

- ▶ Sole Source (one (1) OEM Vendor or under \$5k)
- ▶ Informal bidding (non-engineering)
  - Two vendors solicited between \$5k and \$50k
  - Three vendors solicited over \$50k
- ▶ Formal bidding (non-engineering)
  - Large multi-year contracts solicited via Planetbids
- ▶ Informal RFP's (engineering)
  - One to two (2) vendors solicited between \$5k and \$50k
- ▶ Formal RFP's (engineering)
  - Up to five (5) firms solicited
- ▶ Formal construction bidding (engineering)
  - Up to five (5) contractors solicited

# Procurement Processes (cont'd)

- ▶ Budget embedded SOCWA services/vendors
  - Agency billing – ADS and MRC (evergreen)
  - SSO monitoring – Smartcover (evergreen)
  - Employee insurances – Dental, vision, life, S/T and L/T disability
  - Online bidding webservice – Planetbids (evergreen)
  - Pre-employment/Worker's comp medical – South Coast Medical (evergreen – fee for services)
  - Website maintenance – Tripepi Smith/GreyComm
  - Memberships
  - Software license renewals

# Procurement Processes (cont'd)

- ▶ Open Purchase Orders
  - Single vendors needed periodically where time is of the essence like South Coast Medical.
  - Two (2) or three (3) vendors available for the exact same supplies/services and prices vary over time like welding gas and rental equipment.
- ▶ Change order/amendment processes (non-engineering)
  - Contingency with award
  - Value exceeds contingency or \$50k to Board

# Procurement Processes (cont'd)

- ▶ Change order/amendment processes (Engineering)
  - Contingency with award
  - Beyond contingency – Engineering Committee to Board
- ▶ Emergency
  - GM notifies the Board Chair
  - Board ratifies contract at next meeting



# Questions