

**MINUTES OF SPECIAL MEETING
OF THE
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY
Finance Committee**

June 17, 2025

The Special Meeting of the South Orange County Wastewater Authority (SOCWA) Finance Committee was held on June 17, 2025, at 10:30 a.m. in-person and via teleconference from the Administrative Offices located at 34156 Del Obispo Street, Dana Point, California. The following members of the Finance Committee were present:

BOB WHALEN	City of Laguna Beach	Director
DENNIS CAFFERTY	El Toro Water District	Alternate Director
ERICA CASTILLO	South Coast Water District	Alternate Director
PAUL PENDER	Santa Margarita Water District	Alternate Director

Staff Participation:

AMBER BOONE	General Manager
JIM BURROR	Deputy GM/Chief Engineer
JACK BECK	Accountant
ANNA SUTHERLAND	Staff Accountant
DINA ASH	HR Administrator
JAMES JONES	Superintendent of O&M
RONI GRANT	Capital Improvement Program Manager
MATT CLARKE	Chief Technology Officer
DANITA HIRSH	Executive Assistant/Clerk of the Board

Also Participating:

TRACIE STENDER	Snell & Wilmer
SCOTT GOLDMAN	South Coast Water District
JENNIFER LOPEZ	South Coast Water District
KELSEY DECASAS	Moulton Niguel Water District
GAVIN CURRAN	City of Laguna Beach
KATHRYN FRESHLEY	El Toro Water District
MATT COLLINGS	Moulton Niguel Water District

1. Call Meeting to Order

Chairperson Paul Pender called the meeting to order at 10:33 a.m.

2. Public Comments

None.

3. Approval of Committee Member Request for Remote Participation (Standing Item)

None.

4. Approval of Minutes

- Finance Committee Meeting of May 20, 2025.

ACTION TAKEN

A motion was made by Director Castillo and seconded by Director Cafferty to approve the Minutes for May 20, 2025, as submitted.

Motion carried: Aye 4, Nay 0, Abstained 0, Absent 0
Director Whalen Aye
Director Cafferty Aye
Director Pender Aye
Director Castillo Aye

5. Financial Reports for the Month of April 2025

ACTION TAKEN

A motion was made by Director Pender and seconded by Director Whalen to recommend that the Board of Directors receive and file the Financial Reports for the Month of April 2025.

Motion carried: Aye 4, Nay 0, Abstained 0, Absent 0
Director Whalen Aye
Director Cafferty Aye
Director Pender Aye
Director Castillo Aye

6. Cost Allocation Policy Review

An open discussion ensued regarding revisions, additions, and clarifications to the proposed policy.

The Finance Committee directed staff to incorporate the comments provided in the discussion and bring the updated version back to the Committee for review at the next meeting in August.

7. Employee Reimbursement to Moulton Niguel Water District

ACTION TAKEN

A motion was made by Director Pender and seconded by Director Castillo to recommend that the Board of Directors authorize the General Manager to execute the payment of \$274,371.93 to Moulton Niguel Water District for SOCWA terminated employees' leave balances.

Motion carried: Aye 4, Nay 0, Abstained 0, Absent 0
Director Whalen Aye
Director Cafferty Aye
Director Pender Aye
Director Castillo Aye

8. Quarterly Investment Reporting Under Government Code Section 53646

ACTION TAKEN

Motion was made by Director Whelan and seconded by Director Castillo, directing staff to provide quarterly statements on LAIF Investments to the Finance Committee and Board of Directors.

Motion carried:	Aye 4, Nay 0, Abstained 0, Absent 0
	Director Whalen Aye
	Director Cafferty Aye
	Director Pender Aye
	Director Castillo Aye

9. Adjournment

There being no further business, Chairperson Pender adjourned the meeting at 11:37 p.m.

I HEREBY CERTIFY that the foregoing Minutes are a true and accurate copy of the Minutes of the Special Meeting of the South Orange County Wastewater Authority Finance Committee of June 17, 2025, and approved by the Finance Committee and received and filed by the Board of Directors of the South Orange County Wastewater Authority.



Danita Hirsh / Assistant Secretary
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY