

**MINUTES OF SPECIAL MEETING  
OF THE  
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY  
Board of Directors**

Approved

**June 23, 2025**

The Special Meeting of the South Orange County Wastewater Authority (SOCWA) Board of Directors was held in person and via teleconference on June 23, 2025, at 12:30 p.m. at their Administrative Offices located at 34156 Del Obispo Street, Dana Point, California. The following members of the Board of Directors were present:

KATHRYN FRESHLEY	El Toro Water District	Director
MIKE DUNBAR	Emerald Bay Service District	Director
GAVIN CURRAN	City of Laguna Beach	Alternate Director
SCOTT GOLDMAN	South Coast Water District	Director
FRANK URY	Santa Margarita Water District	Director
DAVE REBENS DORF	City of San Clemente	Director

Staff Present:

AMBER BOONE	General Manager
JIM BURROR	Deputy GM/Chief Engineer
RONI GRANT	Capital Improvement Program Manager
DINA ASH	HR Administrator
JAMES JONES	Superintendent of O&M
BOB CULVER	Environment Services Manager
JACK BECK	Accountant
MATT CLARKE	Chief Technology Officer
DANITA HIRSH	Executive Assistant/Clerk of the Board

Also Present:

ADRIANA OCHOA	Snell & Wilmer
TRACIE STENDER	Snell & Wilmer
BRAD NEUFELD	Varner & Brandt LLP
CHARLES BARFIELD	Orange County Employees Assoc.
ROSEMARY ROBINSON	Procopio Law
MATT COLLINGS	Moulton Niguel Water District
KELSEY DECASAS	Moulton Niguel Water District
RICK SHINTAKU	South Coast Water District
DENNIS CAFFERTY	El Toro Water District
KARI VOZENILEK	Kidman Gagen Law LLP

1. CALL TO ORDER

Director Frank Ury called the meeting to order at 12:30 p.m.

2. PLEDGE OF ALLEGIANCE – Director Mike Dunbar

3. ORAL COMMUNICATIONS

None.

4. APPROVAL OF BOARD MEMBER REQUEST FOR REMOTE PARTICIPATION

None.

Due to scheduling constraints, the agenda items were taken out of order as follows:

8. GENERAL MANAGER’S REPORT

- A. Resolution No. 2025-09, A Resolution of the Board of Directors of the South Orange County Wastewater Authority (SOCWA) Approving New Employee Salary Ranges to the July 1, to June 30, 2028, Memorandum of Understanding (“MOU”) between the South Orange County Wastewater Authority and the SOCWA Employee Association

Public Speaker: Charles Barfield, OCEA

ACTION TAKEN

Motion was made by Director Goldman and seconded by Director Dunbar to approve Resolution 2025-09, A Resolution of the Board of Directors of the South Orange County Wastewater Authority (SOCWA) Approving New Employee Salary Ranges to the July 1, 2025, to June 30, 2028, Memorandum of Understanding (“MOU”) between the South Orange County Wastewater Authority and the SOCWA Employee Association.

Motion carried: Aye 6, Nay 0, Abstained 0, Absent 0  
Director Dunbar Aye  
Director Freshley Aye  
Director Curran Aye  
Director Ury Aye  
Director Goldman Aye  
Director Rebensdorf Aye

- B. Resolution No. 2025-10, A Resolution of the Board of Directors of the South Orange County Wastewater Authority (SOCWA) Approving New Employee Salary Ranges and The South Orange County Wastewater Authority Employee Manual for All SOCWA Employees

ACTION TAKEN

Motion was made by Director Ury and seconded by Director Freshley to approve Resolution 2025-10, A Resolution of the Board of Directors of the South Orange County Wastewater Authority (SOCWA) Approving New Employee Salary Ranges and the South Orange County Wastewater Authority Employee Manual for All SOCWA Employees.

Motion carried: Aye 6, Nay 0, Abstained 0, Absent 0  
Director Dunbar Aye  
Director Freshley Aye  
Director Curran Aye  
Director Ury Aye  
Director Goldman Aye  
Director Rebensdorf Aye

- C. Approval of the Project Committee (“PC”) 23 Operations and Maintenance Budget (inclusive of Environmental Compliance, Safety, IT, UAL, and OPEB) and PC 23 Capital Expenditures Budget (inclusive of large capital and non-capital/misc. engineering). Approval of the Project Committee (“PC”) 23 Operations and Maintenance Budget and PC 23 Capital Expenditures Budget authorizes the General Manager to expend up to and not more than the total budget funds per the purchasing and/or emergency services policy; funding in excess of the authorized budget requires additional Board action; the Board approves the allocation of expenses with approval of the Budget

ACTION TAKEN

Motion was made by Director Curran and seconded by Director Dunbar to approve the FY 2025-26 budget as submitted.

Motion carried: Aye 2, Nay 0, Abstained 0, Absent 0  
Director Dunbar Aye  
Director Curran Aye

- D. Employee Reimbursement to Moulton Niguel Water District

ACTION TAKEN

Motion was made by Director Dunbar and seconded by Director Freshley to authorize the General Manager to execute the payment of \$274,371.93 to Moulton Niguel Water District for SOCWA terminated employees' leave balances.

Motion carried: Aye 6, Nay 0, Abstained 0, Absent 0  
Director Dunbar Aye  
Director Freshley Aye  
Director Curran Aye  
Director Ury Aye  
Director Goldman Aye  
Director Rebensdorf Aye

5. CLOSED SESSION

The PC 2 Board of Directors convened to Closed Session at 12:46 p.m. and reconvened to Open Session at 12:58 p.m.

A Closed Session Conference occurred with Legal Counsel regarding anticipated litigation/Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Government Code § 54956.9: One Potential Case.

There were no reportable actions.

6. CONSENT CALENDAR

ACTION TAKEN

A motion was made by Director Ury and seconded by Director Freshley to approve the Consent Calendar as submitted.

Motion carried: Aye 6, Nay 0, Abstained 0, Absent 0  
Director Dunbar Aye  
Director Freshley Aye  
Director Curran Aye  
Director Ury Aye  
Director Goldman Aye  
Director Rebensdorf Aye

(6A-6D)

- A. Minutes of Board of Directors Meeting for June 5, 2025
- B. Minutes of Engineering Committee Meeting for May 8, 2025
- C. Minutes of Finance Committee Meeting for May 20, 2025
- D. Finance Reports for the Month of April 2025  
**Approved Action:** The Board received and filed the April 2025 Financial Reports.

## 7. ENGINEERING MATTERS

- A. J.B. Latham Treatment Plant (JBL) Effluent Pump Station and Energy Building Upgrades Construction Contract [Project Committee 2]

### ACTION TAKEN

A motion was made by Director Goldman and seconded by Director Ury to 1) Approve an increase of \$985,000 to the Effluent Pump Station Improvements (32226L) project budget, resulting in a revised total project budget of \$1,877,000 for this portion of the project, 2) Authorize execution of a contract with Pacific Hydrotech in the amount of \$3,093,900 for the JBL Effluent Pump Station and Energy Building Upgrades, and 3) Approve a 5% project contingency, in the amount of \$154,695 to cover potential unknown issues during construction, for a total project budget of \$3,248,595.

Motion carried: Aye 2, Nay 0, Abstained 0, Absent 0  
Director Ury Aye  
Director Goldman Aye

- B. JBL and CTP Master Plan Level of Services Facilitation [Project Committees 2 and 15]

### ACTION TAKEN

A motion was made by Director Dunbar and seconded by Director Goldman to approve the contract with Dopudja & Wells Consulting in the amount of \$48,240 for Engineering Services for the JBL and CTP master plan level of services facilitation.

Motion carried: Aye 4, Nay 0, Abstained 0, Absent 0  
PC 15 Director Dunbar Aye  
PC 15 Director Curran Aye  
PC 2 Director Ury Aye  
PC 2 / PC 15 Director Goldman Aye

8. GENERAL MANAGER'S REPORT

E. Upcoming Meetings Schedule:

- June 23, 2025 – Board of Directors Special Meeting
- July 10, 2025 – Board of Directors Regular Meeting (Canceled)
- July 10, 2025 – PC 2/PC 15 Joint Committee Meeting
- July 15, 2025 – Finance Committee Meeting (Canceled)
- July 17, 2025 – Engineering Committee Meeting (Canceled)
- August 7, 2025 – Board of Directors Regular Meeting

This was an information item; no actions were taken.

9. OTHER MATTERS

None.

10. ADJOURNMENT

There being no further business, Director Ury adjourned the meeting at 1:09 p.m.

I HEREBY CERTIFY that the foregoing Minutes are a true and accurate copy of the Minutes of the Special Meeting of the South Orange County Wastewater Authority Board of Directors on June 23, 2025, and approved by the Board of Directors of the South Orange County Wastewater Authority.



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Danita Hirsh, Assistant Secretary  
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY