

**MINUTES OF REGULAR MEETING
OF THE
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY
Board of Directors**

Approved

March 6, 2025

The Regular Meeting of the South Orange County Wastewater Authority (SOCWA) Board of Directors Meeting was held in person and via teleconference on March 6, 2025, at 8:30 a.m. at their Administrative Offices located at 34156 Del Obispo Street, Dana Point, California. The following members of the Board of Directors were present:

MIKE DUNBAR	Emerald Bay Service District	Director
KATHRYN FRESHLEY	El Toro Water District	Director
GAVIN CURRAN	City of Laguna Beach	Alternate Director
FRANK URY	Santa Margarita Water District	Director
SCOTT GOLDMAN	South Coast Water District	Director
DAVE REBENS DORF	City of San Clemente	Director

Staff Present:

AMBER BOONE	General Manager
JIM BURROR	Deputy GM/Chief Engineer
RONI GRANT	CIP Manager
DINA ASH	HR Administrator
ANNA SUTHERLAND	Accountant
JACK BECK	Staff Accountant
BOB CULVER	Environmental Svc. Manager
JAMES JONES	Superintendent of O&M
MATT CLARKE	Chief Technology Officer
DANITA HIRSH	Clerk of the Board/Exec. Asst.

Also Present:

TRACIE STENDER	Snell & Wilmer
DENNIS CAFFERTY	El Toro Water District
MIKE GASKINS	El Toro Water District
LINDSAY LEAHY	Santa Margarita Water District
ANDREW GAGEN	Kidman Gagen Law LLP
KARI VOZENILEK	Kidman Gagen Law LLP
RICK SHINTAKU	South Coast Water District
MARC SERNA	South Coast Water District

1. CALL TO ORDER

Director Frank Ury called the meeting to order at 8:32 a.m.

2. PLEDGE OF ALLEGIANCE – Director Dave Rebensdorf

3. ORAL COMMUNICATIONS

None.

4. APPROVAL OF BOARD MEMBER REQUEST FOR REMOTE PARTICIPATION

None.

5. CONSENT CALENDAR

Ms. Amber Boone, General Manager, pulled agenda item 5.E., noting that El Toro Water District had requested an update to the tables on pages 18 and 20 of the report. The item will be brought back to the next Board meeting.

ACTION TAKEN

A motion was made by Director Goldman and seconded by Director Freshley to approve the remainder of the Consent Calendar as submitted.

Motion carried: Aye 6, Nay 0, Abstained 0, Absent 0
Director Dunbar Aye
Director Freshley Aye
Director Curran Aye
Director Ury Aye
Director Goldman Aye
Director Rebensdorf Aye

(5A-5D & 5F-5H)

- A. Minutes of Board of Directors Meeting for February 6, 2025
- B. Minutes of Project Committee 2 Meeting for February 6, 2025
- C. Minutes of Joint PC 2/PC 15 Meeting for January 23, 2025
- D. Minutes of Engineering Committee Meeting for November 14, 2024
- F. Capital Improvement Program Status Report (February)
Approved Action: Information Item; received and filed.
- G. Capital Improvement Construction Projects Progress and Change Order Report (November [Project Committees 2, 15 and 17])
Approved Action: Information Item; received and filed.
- H. North Coast Interceptor Project Property Acquisition and Coastal Development [Project Committee 23]
Approved Action: The PC 23 Board of Directors authorized the General Manager to execute all necessary permits, applications, and related documents where SOCWA is a co-applicant for the PC 23 North Coast Interceptor Forcemain Project being managed by the City of Laguna Beach.

6. GENERAL MANAGER'S REPORT

- A. OC Food Waste Diversion and Co-Digestion MOU

ACTION TAKEN

A motion was made by Director Ury and seconded by Director Goldman authorizing the General Manager to sign the OC Food Waste Diversion and Co-Digestion MOU.

Motion carried: Aye 5, Nay 0, Abstained 0, Absent 0
Director Dunbar Aye
Director Freshley Aye
Director Curran Aye
Director Ury Aye
Director Goldman Aye

- B. Resolution No. 2025-03, A Resolution of the Board of Directors of the South Orange County Wastewater Authority Amending "Exhibit A" Engineering Committee Bylaws revising the membership from seven (7) to six (6) with the meeting quorum requirements to remain at four (4) members

ACTION TAKEN

A motion was made by Director Dunbar and seconded by Director Ury approving Resolution No. 2025-03, A Resolution of the Board of Directors of the South Orange County Wastewater Authority Amending "Exhibit A" Engineering Committee Bylaws revising the membership from seven (7) to six (6) with the meeting quorum requirements to remain at four (4) members.

Motion carried: Aye 6, Nay 0, Abstained 0, Absent 0
Director Dunbar Aye
Director Freshley Aye
Director Curran Aye
Director Ury Aye
Director Goldman Aye
Director Rebensdorf Aye

- C. Resolution No. 2025-04, A Resolution of the Board of Directors of the South Orange County Wastewater Authority Amending Executive Committee Bylaws "Exhibit A"

ACTION TAKEN

A motion was made by Director Goldman and seconded by Director Dunbar to approve Resolution No. 2025-04, A Resolution of the Board of Directors of the South Orange County Wastewater Authority Adopting Amending Executive Committee Bylaws "Exhibit A."

Motion carried: Aye 6, Nay 0, Abstained 0, Absent 0
Director Dunbar Aye
Director Freshley Aye
Director Curran Aye
Director Ury Aye
Director Goldman Aye
Director Rebensdorf Aye

- D. SOCWA Staff Reorganization: Resolution No. 2025-05, A Resolution of the Board of Directors of the South Orange County Wastewater Authority Approving Revised Employee Salary Ranges and The South Orange County Wastewater Authority Employee Manual

ACTION TAKEN

A motion was made by Director Ury and seconded by Director Dunbar approving Resolution No. 2025-05, A Resolution of the Board of Directors of the South Orange County Wastewater Authority Approving Revised Employee Salary Ranges and The South Orange County Wastewater Authority Employee Manual.

///

///

Motion carried: Aye 6, Nay 0, Abstained 0, Absent 0
Director Dunbar Aye
Director Freshley Aye
Director Curran Aye
Director Ury Aye
Director Goldman Aye
Director Rebensdorf Aye

E. General Counsel's Update

Ms. Tracie Stender of Snell & Wilmer, speaking on behalf of Ms. Adriana Ochoa, General Counsel, reported on several pending legislation items in California. Additionally, she spoke on the Supreme Court decision on City and County of San Francisco v. EPA as it relates to the renewal of NPDES Permits. An open discussion ensued.

This was an information item; no action was taken.

F. General Manager's Report

Ms. Amber Boone thanked and appreciated her Executive team, stating that Jim Burror and Roni Grant have made tremendous contributions to the restructuring and strategic direction of SOCWA as an organization.

This was an information item; no actions were taken.

G. Upcoming Meetings Schedule:

- March 6, 2025 – Board of Directors Regular Meeting
- March 13, 2025 – Engineering Committee Meeting
- March 18, 2025 – Finance Committee Meeting
- April 3, 2025 – Board of Directors Regular Meeting

This was an information item; no actions were taken.

9. OTHER MATTERS

None.

10. ADJOURNMENT

There being no further business, Director Ury adjourned the meeting at 8:57 a.m.

I HEREBY CERTIFY that the foregoing Minutes are a true and accurate copy of the Minutes of the Regular Meeting of the South Orange County Wastewater Authority Board of Directors on March 6, 2025, and approved by the Board of Directors of the South Orange County Wastewater Authority.



Danita Hirsh, Assistant Secretary
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY