

**MINUTES OF SPECIAL MEETING
OF THE
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY
Project Committee 2/Project Committee 15 Joint Meeting
January 23, 2025**

Approved

9:00 a.m.

The Special Meeting of the South Orange County Wastewater Authority (SOCWA) Project Committee 2/Project Committee 15 Joint Meeting was held on January 23, 2025, at 9:00 a.m. in person at 34156 Del Obispo Street, Dana Point, California. The following members of Project Committee No. 2/Project Committee 15 were present:

BOB WHALEN	City of Laguna Beach	Director
MIKE DUNBAR	Emerald Bay Service District	Director
FRANK URY	Santa Margarita Water District	Director [exited @ 9:56 a.m.]
SCOTT GOLDMAN	South Coast Water District	Director

Staff Participation:

AMBER BOONE	Acting General Manager
JIM BURROR	Director of Operations
RONI YOUNG	Associate Engineer
MATT CLARKE	IT Administrator
JAMES JONES	Chief Operator
DANITA HIRSH	Executive Assistant

Also Participating:

ADRIANA OCHOA	Snell & Wilmer
ROBB GRANTHAM	Santa Margarita Water District
MARC SERNA	South Coast Water District
RICK SHINTAKU	South Coast Water District
KARI VOZENILEK	Kidman Gagen Law LLP
MARK McAVOY	City of Laguna Beach
GAVIN CURRAN	City of Laguna Beach
KRISTI EVEN	South Coast Water District
JOE MULLER	South Coast Water District

1. Call Meeting to Order

Chairman Whalen called the meeting to order at 9:00 a.m.

2. Public Comments

None.

3. Master Plan Scoping Discussion [Project Committees 2 and 15]

An open discussion ensued on a scoping four-stage master plan process for drafting an RFP for JBL and CTP, which could run independently or concurrently. The members discussed the possibility of consultants addressing specific goals and objectives for each plant. There was a discussion on involving agencies and consultants to assist with the staff-led RFP process and conducting two or three workshops.

This was an information item; no action was taken.

4. J.B. Latham Treatment Plant (JBL) and Coastal Treatment Plant (CTP) Funding Strategy and Implementation Plan [Project Committees 2 and 15]

An open discussion ensued on the eligibility and assignability of the need to evaluate projects for funding sources using a 1 million dollar threshold for grant applications. There was a discussion on the importance of a comprehensive plan for both facilities and the need to prioritize short-term projects to meet immediate needs.

This was an information item; no action was taken.

5. JBL & CTP Planning Studies Summary [Project Committees 2 and 15]

An open discussion ensued on the extensive historical studies that have been conducted for JBL and CTP since the 2000's. There was a discussion on the importance of identifying and pursuing grant funding opportunities.

This was an information item; no action was taken.

6. Coastal Treatment Plant (CTP) Aeration Blower System Upgrades Design Contract Award [Project Committee 15]

ACTION TAKEN

Motion was made by Director Dunbar and seconded by Director Goldman to i) add \$75,000 to the CTP Aeration Blower System Upgrades project budget for a total amended budget of \$150,000, ii) approve a contract with Carollo Engineers for a total of \$129,688 and iii) approve a project contingency of \$12,969 to cover potential unknown issues during preliminary design.

Motion carried:	Aye 3, Nay 0, Abstained 0, Absent 0
	Director Whalen Aye
	Director Dunbar Aye
	Director Goldman Aye

7. Adjournment

There being no further business, Chairman Whalen adjourned the meeting at 10:09 a.m.

I HEREBY CERTIFY that the foregoing Minutes are a true and accurate copy of the Minutes of the Special Meeting of the South Orange County Wastewater Authority Joint Project Committee 2/Project Committee 15, of January 23, 2025, and approved by the Project Committee 2/Project Committee 15, and received and filed by the Board of Directors of the South Orange County Wastewater Authority.



Danita Hirsh, Assistant Secretary

SOUTH ORANGE COUNTY WASTEWATER AUTHORITY