

**MINUTES OF REGULAR MEETING
OF THE
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY
Board of Directors**

Approved

April 3, 2025

The Regular Meeting of the South Orange County Wastewater Authority (SOCWA) Board of Directors was held in person and via teleconference on April 3, 2025, at 8:30 a.m. at their Administrative Offices located at 34156 Del Obispo Street, Dana Point, California. The following members of the Board of Directors were present:

MIKE DUNBAR	Emerald Bay Service District	Director
KATHRYN FRESHLEY	El Toro Water District	Director
GAVIN CURRAN	City of Laguna Beach	Alternate Director
SCOTT GOLDMAN	South Coast Water District	Director

Absent:

FRANK URY	Santa Margarita Water District	Director
DAVE REBENS DORF	City of San Clemente	Director

Staff Present:

AMBER BOONE	General Manager
JIM BURROR	Deputy GM/Chief Engineer
RONI GRANT	CIP Manager
DINA ASH	HR Administrator
ANNA SUTHERLAND	Accountant
JACK BECK	Staff Accountant
JAMES JONES	Superintendent of O&M
MATT CLARKE	Chief Technology Officer
DANITA HIRSH	Executive Assistant/Clerk of the Board

Also Present:

ADRIANA OCHOA	Snell & Wilmer
BRAD NEUFELD	Varner & Brandt LLP
JOE MULLER	South Coast Water District
ROBB GRANTHAM	Santa Margarita Water District
KARI VOZENILEK	Kidman Gagen Law LLP
RICK SHINTAKU	South Coast Water District
MATT COLLINGS	Moulton Niguel Water District

1. CALL TO ORDER

Director Scott Goldman called the meeting to order at 8:32 a.m.

2. PLEDGE OF ALLEGIANCE – Mr. Robb Grantham

3. ORAL COMMUNICATIONS

None.

4. APPROVAL OF BOARD MEMBER REQUEST FOR REMOTE PARTICIPATION

None.

5. CLOSED SESSION

The Board of Directors convened to Closed Session at 8:32 a.m. and reconvened to Open Session at 10:08 a.m..

- A. A Closed Session Conference occurred with the Labor Negotiator Pursuant to Government Code § 54957.6.
- B. A Closed Session Conference occurred with Legal Counsel regarding Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (d) of Government Code § 54956.9: One Potential Case.
- C. There were no reportable actions.

6. CONSENT CALENDAR

Ms. Danita Hirsh, Clerk of the Board, noted a correction to Pages 10 and 11 of the agenda packet.

ACTION TAKEN

A motion was made by Director Dunbar and seconded by Director Freshley to approve the Consent Calendar as noted with corrections.

Motion carried: Aye 4, Nay 0, Abstained 0, Absent 2

Director Dunbar	Aye
Director Freshley	Aye
Director Curran	Aye
Director Ury	Absent
Director Goldman	Aye
Director Rebensdorf	Absent

(6A-6G)

- A. Minutes of Board of Directors Meeting for March 6, 2025
- B. Minutes of Engineering Committee Meeting for February 13, 2025
- C. Minutes of Finance Committee Meeting for January 21, 2025
- D. January 2025 Operations Reports
Approved Action: Information Item; received and filed.
- E. February 2025 Operations Reports
Approved Action: Information Item; received and filed.
- F. Capital Improvement Program Status Report (March)
Approved Action: Information Item; received and filed.
- G. Capital Improvement Construction Projects Progress and Change Order Report (March) [Project Committees 2 and 15]
Approved Action: Information Item; received and filed.

7. ENGINEERING MATTERS

- A. J.B. Latham Treatment Plant (JBL) Flare System and Underground Piping Replacement Final Design [Project Committee 2]

This agenda item was pulled due to a lack of quorum; no action was taken.

8. GENERAL MANAGER'S REPORT

A. FY 2025-26 Administrative Budget Review

An open discussion ensued regarding the Administrative Budget for FY 2025-26.

This was an information item; no action was taken.

B. Resolution No. 2025-06, A Resolution of the Board of Directors of the South Orange County Wastewater Authority Authorizing Investment of Monies in the Local Agency Investment Fund (LAIF)

ACTION TAKEN

A motion was made by Director Dunbar and seconded by Director Freshley approving Resolution No. 2025-06, A Resolution of the Board of Directors of the South Orange County Wastewater Authority Authorizing Investment of Monies in the Local Agency Investment Fund (LAIF).

Motion carried: Aye 4, Nay 0, Abstained 0, Absent 2
Director Dunbar Aye
Director Freshley Aye
Director Curran Aye
Director Ury Absent
Director Goldman Aye
Director Rebensdorf Absent

C. Resolution No. 2025-07, A Resolution of the Board of Directors of the South Orange County Wastewater Authority Authorizing the Establishment of Deposit Accounts With BMO Harris Bank N.A.

ACTION TAKEN

A motion was made by Director Dunbar and seconded by Director Curran to approve Resolution No. 2025-07, A Resolution of the Board of Directors of the South Orange County Wastewater Authority Authorizing the Establishment of Deposit Accounts with BMO Harris Bank N.A.

Motion carried: Aye 4, Nay 0, Abstained 0, Absent 2
Director Dunbar Aye
Director Freshley Aye
Director Curran Aye
Director Ury Absent
Director Goldman Aye
Director Rebensdorf Absent

B. General Counsel's Update

Ms. Adriana Ochoa, General Counsel, had no items to report.

C. General Manager's Report

Ms. Amber Boone gave recognition to Ernie Leal, JBL Chief Operator, as the recipient of the Gold Award for Supervisor of the Year by the Santa Ana River Basin Section (SARBS).

This was an information item; no actions were taken.

D. Upcoming Meetings Schedule:

- April 3, 2025 – Board of Directors Regular Meeting
- April 8, 2025 – Executive Committee Regular Meeting
- April 10, 2025 – Engineering Committee Meeting
- April 15, 2025 – Finance Committee Meeting

This was an information item; no actions were taken.

9. OTHER MATTERS

None.

10. ADJOURNMENT

There being no further business, Director Goldman adjourned the meeting at 10:32 a.m.

I HEREBY CERTIFY that the foregoing Minutes are a true and accurate copy of the Minutes of the Regular Meeting of the South Orange County Wastewater Authority Board of Directors on April 3, 2025, and approved by the Board of Directors of the South Orange County Wastewater Authority.



Danita Hirsh, Assistant Secretary
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY