

**MINUTES OF SPECIAL MEETING
OF THE
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY
Finance Committee**

Approved

May 20, 2025

The Special Meeting of the South Orange County Wastewater Authority (SOCWA) Finance Committee was held on May 20, 2025, at 10:30 a.m. in-person and via teleconference from the Administrative Offices located at 34156 Del Obispo Street, Dana Point, California. The following members of the Finance Committee were present:

| | | |
|-----------------|--------------------------------|--------------------|
| GAVIN CURRAN | City of Laguna Beach | Alternate Director |
| DENNIS CAFFERTY | El Toro Water District | Alternate Director |
| ERICA CASTILLO | South Coast Water District | Alternate Director |
| PAUL PENDER | Santa Margarita Water District | Alternate Director |

Staff Participation:

| | |
|-----------------|--|
| AMBER BOONE | General Manager |
| JIM BURROR | Deputy GM/Chief Engineer |
| JACK BECK | Accountant |
| ANNA SUTHERLAND | Staff Accountant |
| DINA ASH | HR Administrator |
| RONI GRANT | CIP Manager |
| MATT CLARKE | Chief Technology Officer |
| DANITA HIRSH | Executive Assistant/Clerk of the Board |

Also Participating:

| | |
|----------------|-------------------------------|
| ADRIANA OCHOA | Snell & Wilmer |
| SANDER HUANG | South Coast Water District |
| JENNIFER LOPEZ | South Coast Water District |
| KELSEY DECASAS | Moulton Niguel Water District |

1. Call Meeting to Order

Chairperson Paul Pender called the meeting to order at 10:32 a.m.

2. Public Comments

None.

3. Approval of Committee Member Request for Remote Participation (Standing Item)

None.

4. Approval of Minutes

- Finance Committee Meeting of April 29, 2025.

ACTION TAKEN

A motion was made by Director Castillo and seconded by Director Curran to approve the Minutes for April 29, 2025, as submitted.

Motion carried: Aye 4, Nay 0, Abstained 0, Absent 0
Director Curran Aye
Director Cafferty Aye
Director Pender Aye
Director Castillo Aye

5. Financial Reports for the Month of March 2025

ACTION TAKEN

A motion was made by Director Castillo and seconded by Director Curran to recommend that the Board of Directors receive and file the Financial Reports for the Month of March 2025.

Motion carried: Aye 4, Nay 0, Abstained 0, Absent 0
Director Curran Aye
Director Cafferty Aye
Director Pender Aye
Director Castillo Aye

6. Cost Allocation Policy Review

An open discussion ensued regarding revisions, additions, and clarifications to the proposed policy.

The Finance Committee directed staff to incorporate the comments provided in the discussion and bring the updated version back to the Committee at the next meeting for review.

7. FY 2025-26 Draft Final Budget

An open discussion ensued regarding the FY 2025-26 draft final budget and its current structure.

ACTION TAKEN

A motion was made by Director Castillo and seconded by Director Cafferty to recommend that the Board of Directors approve the FY 2025-26 Draft Final Budget as discussed.

Motion carried: Aye 4, Nay 0, Abstained 0, Absent 0
Director Curran Aye
Director Cafferty Aye
Director Pender Aye
Director Castillo Aye

8. Adjournment

There being no further business, Chairperson Pender adjourned the meeting at 12:05 p.m.

I HEREBY CERTIFY that the foregoing Minutes are a true and accurate copy of the Minutes of the Special Meeting of the South Orange County Wastewater Authority Finance Committee of May 20, 2025, and approved by the Finance Committee and received and filed by the Board of Directors of the South Orange County Wastewater Authority.



Danita Hirsh / Assistant Secretary
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY