

**MINUTES OF REGULAR MEETING
OF THE
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY**

Approved

Engineering Committee

April 16, 2026

The Regular Meeting of the South Orange County Wastewater Authority (SOCWA) Engineering Committee was held on April 16, 2026, at 8:30 a.m. in-person and via teleconferencing from the Administrative Offices located at 34156 Del Obispo Street, Dana Point, California. The following members of the Engineering Committee were present:

HANNAH FORD
MARC SERNA
MARK MCAVOY
MIKE DUNBAR

El Toro Water District [Zoom]
South Coast Water District [Zoom]
City of Laguna Beach [Zoom]
Emerald Bay Service District

Absent:

ROBERT GRANTHAM
DAVE REBENDS DORF

Santa Margarita Water District
City of San Clemente

Staff Present:

AMBER BOONE
RONI GRANT
JIM BURROR
MATT CLARKE
LYNDA MAY
ANNA SUTHERLAND
JAMES JONES

General Manager
Capital Improvement Program (CIP) Manager
Deputy GM/ Chief Engineer
Chief Technology Officer
Administrative Assistant/Assistant Secretary
Staff Accountant
Operations and Maintenance Superintendent

Also Present:

DUSTIN BURNSIDE
TARYN KJOLSING

City of San Clemente
South Coast Water District

1. Call Meeting to Order

Ms. Roni Grant, Capital Improvement Program (CIP) Manager, called the meeting to order at 8:33 a.m.

2. Public Comments

None.

3. Approval of Minutes

- Engineering Committee Minutes of March 19, 2026.

ACTION TAKEN

A motion was made by Mr. Serna and seconded by Mr. McAvoy to approve the Engineering Committee Minutes for March 19, 2026.

Motion carried: Aye 4, Nay 0, Abstained 0, Absent 2
Mr. McAvoy Aye
Ms. Ford Aye
Mr. Dunbar Aye
Mr. Grantham Absent
Mr. Serna Aye
Mr. Rebensdorf Absent

4. General Manager's Report

Ms. Amber Boone, General Manager, provided an update on the ongoing Master Planning schedule for CTP and JBL's planning assessments and the CTP Regional Flow study. Ms. Boone then introduced the CIP Summary budgets for each Project Committee and requested members to review them and provide any updates to bring to the May 14, 2026, Board of Director's meeting.

This was an information item; no action was taken.

5. Operations Report

Mr. Jim Burror, Deputy GM/Chief Engineer, provided the report noting recent hires, finishing small capital projects for the end of the fiscal year, and the status of the Cogen System service. Ms. Boone noted the shared service contract with Moulton Niguel Water District for the SCADA work.

This was an information item; no action was taken.

6. Capital Improvement Construction Projects Progress and Change Order Report (April)
[Project Committees 2 and 15]

Ms. Roni Grant, Capital Improvement Program Manager, provided an update on the progress of active construction projects, and confirmed the CTP Personnel Building Phase II and storm drain projects will start next week.

This was an information item; no action was taken.

7. Contract Award for CTP Access Road Repaving Project [Project Committee 15]

Ms. Grant updated the Committee on partnership opportunities with surrounding cities, with Ms. Boone updating on potential cost-sharing with the County of Orange. Mr. Dunbar suggested postponing the project until there are firm commitments for cost-sharing. Mr. Serna proposed temporary patching for areas in severe deterioration in the meantime.

This was an information item; no action was taken.

8. As-Needed Construction Management Services

Ms. Grant provided an update on proposals submitted by firms listed on the staff report, with the Committee agreeing to review them and to bring this item back to the Board for approval in June.

This was an information item; no action was taken.

9. Adjournment

There being no further business, Ms. Grant adjourned the meeting at 9:00 a.m.

I HEREBY CERTIFY that the foregoing Minutes are a true and accurate copy of the Minutes of the Regular Meeting of the South Orange County Wastewater Authority Engineering Committee of April 16, 2026, and approved by the Engineering Committee and received and filed by the Board of Directors of the South Orange County Wastewater Authority.



Lynda May, Assistant Secretary
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY