

**MINUTES OF REGULAR MEETING
OF THE
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY**

Approved

Engineering Committee

March 19, 2026

The Regular Meeting of the South Orange County Wastewater Authority (SOCWA) Engineering Committee was held on March 19, 2026, at 8:30 a.m. in-person and via teleconferencing from the Administrative Offices located at 34156 Del Obispo Street, Dana Point, California. The following members of the Engineering Committee were present:

HANNAH FORD
ROBERT GRANTHAM
MARC SERNA
MARK MCAVOY

El Toro Water District [Zoom]
Santa Margarita Water District [Zoom]
South Coast Water District
City of Laguna Beach [Zoom]

Absent:

MIKE DUNBAR
DAVE REBENDORF

Emerald Bay Service District
City of San Clemente

Staff Present:

AMBER BOONE
RONI GRANT
BRIAN PECK
MATT CLARKE
LYNDA MAY
ANNA SUTHERLAND
JAMES JONES

General Manager
Capital Improvement Program (CIP) Manager
Project Manager
Chief Technology Officer
Administrative Assistant/Assistant Secretary
Staff Accountant
Operations Superintendent

1. Call Meeting to Order

Ms. Roni Grant, Capital Improvement Program (CIP) Manager, called the meeting to order at 8:32 a.m.

2. Public Comments

None.

3. Approval of Committee Member Request for Remote Participation (Standing Item)

Ms. Hannah Ford, Mr. Robert Grantham, and Mr. Mark McAvoy participated via Zoom.

4. Approval of Minutes

- Engineering Committee Minutes of February 19, 2026.

ACTION TAKEN

A motion was made by Mr. Grantham and seconded by Mr. Serna to approve the Engineering Committee Minutes for February 19, 2026.

Motion carried: Aye 4, Nay 0, Abstained 0, Absent 2
Mr. McAvoy Aye
Ms. Ford Aye
Mr. Dunbar Absent
Mr. Grantham Aye
Mr. Serna Aye
Mr. Rebensdorf Absent

5. General Manager's Report

Ms. Amber Boone, General Manager, provided an update on the March 17th Finance Committee meeting, noting the additional revenues being pursued including the Crystal Canyon Water Reclamation Plant.

This was an information item; no action was taken.

6. Operations Report

Ms. Boone provided an update on the CTP Regional Flow study interviews and recent JBL Facility Planning Assessment workshop with HDR.

This was an information item; no action was taken.

7. Capital Improvement Construction Projects Progress and Change Order Report (March)
[Project Committees 2 and 15]

Ms. Roni Grant, Capital Improvement Project Manager, provided an update on the progress of construction projects including change orders.

This was an information item; no action was taken.

8. Contract Award for CTP Access Road Repaving Project [Project Committee 15]

The committee discussed the CTP Access Road upgrade and moved to approve the contract award to T.E. Roberts.

ACTION TAKEN

A motion was made by Mr. McAvoy and seconded by Mr. Serna to 1) authorize execution of a construction contract with T.E. Roberts in the amount of \$1,341,222 and 2) approve a contract contingency of \$67,061, to address any unforeseen conditions encountered during the work.

Motion carried: Aye 2, Nay 0, Abstained 0, Absent 1
Mr. Dunbar Absent
Mr. McAvoy Aye
Mr. Serna Aye

9. CTP Capital Projects Update [Project Committee 15]

Mr. Brian Peck, Project Manager, provided a slide presentation of the two capital projects for CTP: the Foul Air System Upgrade, and the Drainage Pump Station Upgrade.

This was an information item; no action was taken.

10. Draft Cost Allocation Policy

Ms. Boone briefed the committee on the changes and updates in the policy related to PC 15 and PC 2, giving the committee time to review the details before bringing the policy handbook back in May for review.

This was an information item; no action was taken.

11. Adjournment

There being no further business, Ms. Grant adjourned the meeting at 9:13 a.m.

I HEREBY CERTIFY that the foregoing Minutes are a true and accurate copy of the Minutes of the Regular Meeting of the South Orange County Wastewater Authority Engineering Committee of March 19, 2026, and approved by the Engineering Committee and received and filed by the Board of Directors of the South Orange County Wastewater Authority.



Lynda May, Assistant Secretary
SOUTH ORANGE COUNTY WASTEWATER AUTHORITY